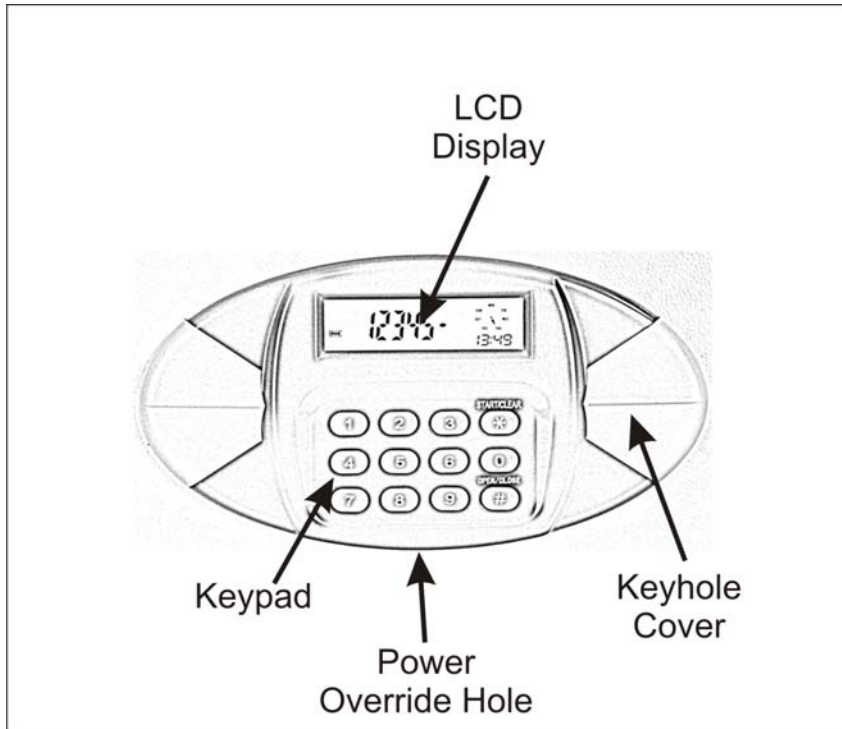
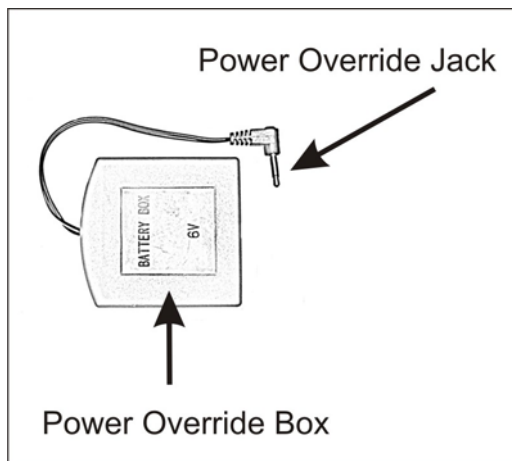


**DIAGRAM 1.0**



**DIAGRAM 2.0**



**WELCOME:**

**STEP 1 – OPENING THE SAFE:**

1. PRESS THE \* KEY. THE **LCD DISPLAY** WILL TURN **ORANGE**.
2. ENTER CODE. (IF YOU DO NOT WANT YOUR CODE SHOWING ON THE **LCD DISPLAY** PRESS THE \* TWICE) **FACTORY DEFAULT CODE IS: 1-2-3-4**
3. PRESS THE # KEY.
4. THE **LCD DISPLAY** WILL TURN **BLUE** AND SHOW **OPEN**.
5. THE DOOR WILL AUTOMATICALLY OPEN.

**NOW YOU ARE READY TO OPERATE YOUR SAFE.**

**ENROLLING:**

**STEP 2 – CHANGING CODE**

1. CLOSE THE DOOR AND PRESS THE \* KEY.
2. THE **LCD DISPLAY** WILL TURN **BLUE**.
3. Now: (WHILE THE **LCD DISPLAY** IS **BLUE**)
  - a. ENTER YOUR NEW CODE (1-8 DIGITS).
  - b. PRESS THE # KEY.
  - c. THE **LCD DISPLAY** WILL SHOW **DONE**.
  - d. PRESS THE # KEY TO LOCK THE SAFE.

**NOTE: MAKE SURE YOU REMEMBER YOUR NEW CODE.**

## EMERGENCY OPENING:

### KEY OVERRIDE:

1. SLIDE THE **KEYHOLE COVER** TO THE RIGHT.
2. INSERT THE EMERGENCY KEY.
3. TURN THE KEY CLOCKWISE (RIGHT) AND THEN OPEN THE SAFE.

### POWER OVERRIDE:

1. INSTALL 4 NEW BATTERIES IN THE **POWER OVERRIDE BOX**.
2. PLUG THE **POWER OVERRIDE JACK** INTO THE **POWER OVERRIDE HOLE**.
3. OPEN THE SAFE BY FOLLOWING **STEP 1**.
4. OPEN BATTERY COVER AND INSTALL 4 NEW BATTERIES.
5. CLOSE BATTERY COVER, THE SAFE GOES BACK TO NORMAL OPERATION MODE.

## SETTING DATE & TIME:

1. PRESS THE \* KEY TWICE, THEN ENTER 123456.
2. PRESS THE # KEY.
3. PRESS THE \* KEY WHILE THE DISPLAY COUNTS DOWN FROM 9 TO 1.
4. ENTER THE YEAR, MONTH AND DAY USING TWO DIGITS (I.E. 06 → 12 → 26 FOR 12/26/2006).
5. ENTER THE DAY OF THE WEEK USING ONE DIGIT. (I.E. 1 FOR MONDAY, 2 FOR TUESDAY, 3 FOR WEDNESDAY, ETC.)
6. ENTER THE TIME IN MILITARY FORMAT (24 HOURS FORMAT) I.E. 4:30 P.M. WILL BE 16:00

## TIPS:

- USE THE \* KEY AS BACKSPACE TO CLEAR THE LAST DIGIT.
- HOLD THE \* KEY FOR MORE THAN 2 SECONDS TO CLEAR THE **LCD DISPLAY**.
- IF YOU ENTER A WRONG CODE THE **LCD DISPLAY** WILL SHOW **ERROR**.
- IF YOU ENTER A WRONG CODE FOR THREE CONSECUTIVE TIMES THE **LCD DISPLAY** WILL SHOW **ERROR** AND THE SAFE WILL BE LOCKED FOR 9 MINUTES. AFTER 9 MINUTES THE SAFE WILL RETURN TO NORMAL OPERATION MODE.
- WHEN THE **LCD DISPLAY** SHOWS **LO-BAT** IT IS HIGHLY RECOMMENDED TO CHANGE THE BATTERIES AS SOON AS POSSIBLE.
- RESETTING THE SAFE TO FACTORY DEFAULT: OPEN THE SAFE USING THE OVERRIDE KEY, THEN PRESS THE \* KEY FOLLOWED BY THE # KEY. ENTER 1-2-3-4 AND PRESS #.



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# USER'S MANUAL FOR ELECTRONIC HOTEL SAFE

## MODELS:

## BG-20 & BG-34

REV. 062607